## AMPO Event Code of Conduct & Anti-Harassment Policy

As a 501(c)4 not-for-profit corporation incorporated in the District of Columbia the Association of Metropolitan Planning Organizations (AMPO) is committed to maintaining the highest standard of conduct in carrying out its fiduciary duties of care, obedience, and loyalty in pursuit of its charitable mission. As such, Event Attendees are expected to adhere to the following Code of Conduct & Anti-Harassment Policy.

## Personal Behavior

- Attendees are expected to respect AMPO members, staff, and other attendees.
- Attendees are expected to act professionally at all AMPO events.
- Attendees must never:
  - 1. Use offensive language.
  - 2. Suggest or engage in inappropriate behavior.
  - 3. Behave in an abusive or discriminatory manner.

## Sexual Harassment

- AMPO does not tolerate any form or degree of harassment, including sexual harassment. It is the organizations intention to prevent harassment, and to promptly respond to any reports of sexual harassment.
- Sexual harassment encompasses unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature.
- Examples of prohibited conduct include, but are not limited to, advances or propositions, comments about a person's body, jokes of a sexual nature, sexually suggestive remarks, inappropriate touching, or displays of a sexually suggestive nature.
- Any instance of sexual harassment should be reported to the AMPO Executive Director. The report
  may but need not be stated in writing. If for any reason the Attendee is not comfortable making
  the report to the Executive Director, they should instead make the report to a member of the
  Board of Directors.